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KI-E 2023-2024: Minutes BM 2

Nancy - December 16th, 2023

Participants: Josy Glatigny (Pt) ; Sepp Schachermayr (Past-Pt) ; Elio Garozzo (VPt) ; Ralf-Otto Gogolinski (Treasurer) ; Michel Tefnin (Secretary) ; Franz Holzer (A);Dominique Swerts (B-L) ; Geneviève Donet Monteagud (F-M) ; Björn Kristinsson (I-F) ; Francesco Garaffa (I-SM) ; Svein Gunnard Aanerud (Norden) ; Anita Turel (CH-L); Simona Dragu (R) ; Lenka Janatova (CZ-SL); Beverly Bogle (UK).

Guests : Kuan Yong Lee (Int Pt Elect); Eliane Ott-Scheffer (Int Trustee); Martien Van Der Meer (Int. Trustee); Marie-Jeanne Boutroy (Past-Pt KI-EF); Patrick Maurel (KCF Europe); Manfred Puchner (Bylaws); Daniel Vigneron (Host Ctee ECON); Roland Franzi (Social project);Franz Nagelseder (Membership) ; Jan Boen (Sr Director KE - MSC) ; Jan van Hove (Dir Membership & Education KE - MSC) ; Dolores Muniz (Dir BMC KE - MSC)

- Agenda :**
1. Welcome by the President
 2. Tributes to our Trustee Vincent
 3. Administrative topics
 4. Addresses
 5. Different grant requests
 6. BTR
 7. Requests (=proposals) to KI
 8. Membership
 9. Reserves at work: feedback from Ctee on Finance
 10. Legal matters
 11. Strategic Workgroup: feedback
 12. Feedback from the committees
 13. Training Governors Elect
 14. Contracts approval
 15. ECON Luxembourg
 16. Miscellaneous

1. Welcome by the President

Josy opened the meeting with a reminder of the Back To the Race (BTR) program, and asked for our support and special thoughts for suffering children around the world.



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2. Tributes to our Trustee Vincent

Josy gives the floor to Michel for the tribute to Vincent.
The text of the tribute is attached.

3. Administrative topics

- 3.1 Quorum: the presence quorum is reached and the Board can therefore validly deliberate
- 3.2 Approval of the agenda : No comments; the agenda is therefore unanimously approved.
- 3.3 Approval minutes BM 1 : No comments; the BM 1 Minutes are unanimously approved.
- 3.4 Recording of the meeting: No one objected to the recording of the meeting to facilitate the drafting of the minutes.
- 3.5 Timing : Each speaker was given a timetable for the meeting. We have received no comments in this regard. Please respect the timing.
- 3.6 Microphone : as this is a hybrid meeting, please speak into the microphone out of respect for remote participants.

4. Addresses

Josy gives the floor to the following guests:

- 4.1 Kuan Yong LEE, President Elect KI: Kuan Yong is attending the meeting from Malaysia and brought greetings from Katrina. He also participated with pleasure in the EC that preceded the BM. He has a good feeling about the BTR program. He calls for massive participation in ICON Denver.
- 4.2 Daniel VIGNERON, past President KI: Daniel is happy to take part in the BM. He actively follows KI-E's activities, and remains at our disposal if necessary.
- 4.3 Marie-Jeanne BOUTROY , past President KI-EF : it's an honor to welcome the BM to Nancy. It's a pleasure to see some of the people who helped her during her year as President. Thanks also for the friendship.
- 4.4 Gunnsteinn BJÖRNSSON, President Elect KI-E: Josy apologizes for Gunnsteinn's absence, who was unable to join us for compelling family reasons.
- 4.5 Eliane OTT-SCHEFFER, Trustee : Eliane pays tribute to her fellow Trustee Vincent S, who recently passed away. Vincent's mandate for the current year is taken over by Martien. The loss of members in our organization has a financial impact that we need to be aware of. In spite of this, let's continue to serve suffering children.
- 4.6 Martien VAN DER MEER, Trustee: today is the 2nd day of his new position. He congratulates and thanks Sepp, who will once again be a member of the EC. He pays tribute to Vincent and will do his best to continue his work.
- 4.7 Josef-Peter (Sepp) SCHACHERMAYR, past President KI-E: Very happy to be part of the EC again, but sorry that this follows Vincent's death.



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5. Different grant requests

5.1 Grant policy ? President Josy points out that it is not KI-E's role to take over KI's obligations. The fact that KI's budget does not (no longer) allow grants to be awarded does not mean that they should be taken from KI-E's budget. However, this does not mean that KI-E should not intervene for certain actions. Treasurer Ralf-Otto confirms that the budget does not allow many opportunities.

5.2 Grant request District Norden : This request has already been discussed at BM 1. In the meantime, the Norden district has informed us that the action has been revised and that the budget required has been halved (€3,400 instead of €7,000). Josy explains that this request was discussed in the EC, which did not find a sufficient majority to support the request. The reasons are essentially as follows: the proposed organization is more in line with the role of the district, in the past this organization had not given satisfactory results, should we not adapt the action, nevertheless the Norden district needs help, to be discussed with the chair of membership.
Decision: after discussion, the Board does not support the Norden district's request.

5.3 Meet-up's : KI-E has received several requests for grants to organize meet-up's, namely from the provisional district of Romania. After submission, KE – Ghent Office declared that the requests met the conditions to be eligible, and that it was appropriate to grant aid to these organizations, which have already proved their worth in the past. The EC therefore proposes to award a grant for the proper organization of a meet-up. The grant would cover the eligible costs of the event, up to a maximum of 1,000 Euros.
Decision: The Board agrees with the EC's proposal.

Can other districts apply for meet-up's? Yes

District Austria is going to organize a social action for Special Olympics. Could it obtain a grant? It is stressed that it is not KI-E's role to award grants for social events. However, if the district submits a request, it will receive an official reply.

5.4 Lt G training : KE submits a proposal to organize a face-to-face LtG training. The estimated cost is 40 K€, of which 15 K€ would be taken from KE's end-of-budget and the remainder (25 K€) from KI-E's reserves. See the proposal in the slides of the general presentation. In the ensuing discussion, the following points in particular were debated: the need to develop a new concept, the project is interesting, is this the role of KI-E or the districts, why only part of the LTGs, why not develop the tool and make it available to the districts with the support of staff members, why not at a workshop during ECON, is this the right target, the need to limit costs, etc. etc.
Josy points out that the EC was unable to reach a majority on this question, neither pro nor contra.
Decision: the Board does not support the proposal, which is therefore rejected.



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5.5 Nation CZ-SK request : See the slides concerning this request in the general presentation. The request is discussed by the Board.

Josy points out that this request was submitted after the EC meeting, so it was not possible for the EC to formulate an opinion. He believes that this request concerns a social action that should be financed by a social activity.

Decision: The Board does not support this request, which is therefore rejected.

6. Back To The Race

Josy explains that the first phase of the program consisted of explaining and installing the program. This first phase is now complete, and we're entering the second phase, which we'll call "Push to pass". We are therefore moving from project to action, and thus to implementation. This will be carried out in the districts by the Governors, after their teams have been sensitized.

6.1 Neo-Clubs & membership : See details in the slides of the general presentation. Concerning Neo-Clubs, one proposal has a budgetary impact, namely a waiver for new members under 40 years of age of elected Neo-Clubs from KI-E dues. The impact has been estimated at around 1700 Euros. We'll find a way to determine the new members in question.

Decision: After discussion, the Board agreed to the proposed waiver of dues.

6.2 Social balance : See the slides in the general presentation. The information that will be communicated globally at the level of all KI-E clubs is therefore the amount distributed to social projects and the number of hours devoted to these projects. The data needed are the numbers for last Kiwanis year.

6.3 Social project : Roland reminds the steps involved in launching the project. A newsletter, with a video, has been dedicated to the social project and links to all the necessary details. A total of 3000 Euros has already been deposited in the account. Each European club is invited to contribute up to €300, which would enable us to reach our goal of raising €300,000.

Kiwanians have been asking questions about the reputation of SOS Children's Villages. There were indeed some problems over 10 years ago. The necessary measures were taken by the organization at the time.

7. Requests (=proposals) to KI

7.1 Operational audit: The proposal is to have an operational audit (not a financial one!) carried out at KI. Indeed, in addition to the necessary budgetary restraint measures, it would be economically justified to focus on the efficiency of working methods. In this context, an independent operational audit could help overall management.

Josy explains that the EC can't make any recommendations in this respect, as the opinions of its members are divided.

Decision: after discussion, the Board considers that the timing is not appropriate and does not support the proposal.



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7.2 Investment in membership: see the concrete proposal in the slides. The proposal was for KI to take concrete action in favor of membership in the field, by investing 8% of its reserves each year (= investment portfolio). Why this figure? because 8% is the average return on an investment portfolio. The aim of this action would be to use investment income without damaging capital. As far as KI-E is concerned, this action will be carried out this year.

Decision: The Board agreed that a written proposal to this effect should be sent to the KI Board.

8. Membership

8.1 Memorandum Of Agreement (MOA): Josy briefly recalls the contents of the MOA. (see attached text)

Treasurer Ralf-Otto explains that he has carried out the following simulation: considering an increase in dues to \$77 and that members stay in Kiwanis for an average of 11 years, a net increase of 500 members should bring KI around 425 K€ in dues. Our request under the MOA is for a return of 15 K€, so that KI would benefit from our action to the tune of around 410 K€.

The MOA was submitted to KI by our trustees. The dossier has apparently been forwarded to the Membership Committee for its opinion. We have not yet received a reply, but our trustees will keep us informed.

8.2 Costs membership coordinator: Membership coordinator costs (mainly travel to districts and accommodation) are linked to the coordinator's program, which was previously approved by the Board. These expenses were not included in the budget. President Josy is requesting the Board's approval. These costs are estimated at between 10 and 12 K€ per year. Given that Gunnsteinn and Elio have already agreed to continue this action over the next two years, the Board's agreement will cover 3 Kiwanian years.

Decision: The Board agrees with this proposal.

8.3 Dues New Members: this point has already been covered in section 6.1

9. Reserves at work

As agreed at BM 1, the Financial Committee met to put forward the following concrete proposal:

- Initially, KI-E will invest an amount of around 100 K€
- To invest a higher amount, the question will be submitted to the House of delegates in Luxembourg
- All investments will be made in a diversified manner with limited risk, as follows: 1/3 in shares and/or equity funds; 1/3 in index-linked funds; 1/3 in bonds and/or bond funds.

If the Board agrees with these principles, the financial committee will request bids from at least two well-known institutions. The investment of the first 100 K€ tranche will be decided by the financial committee to the institution that submits the best offer.

Decision: The Board agrees with this proposal.



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10. Legal matters

10.1 E-Voting: The first step is to ensure that the technical aspects of e-voting have been mastered (to be confirmed by the Ghent staff). If this is the case, the procedure will have to be described in the PP&G's to be adopted.

10.2 PP&G's : A new version of the PP&G's has recently been submitted and is appended to this report. This version will be discussed at a subsequent Board meeting and put to the vote at the Luxembourg Board meeting on May 18, then submitted to the House of Delegates on May 19, 2024.

In any case, it should be remembered that these PP&G's will apply from next Kiwanian year. As a result, two successive general meetings will have to be held in Luxembourg.

11. Strategic Workgroup: feedback

Dominique S gives an update on the work of the Strategic Workgroup. A survey of 61 selected Kiwanians has been carried out. The result of the survey was presented to the EC this morning. In Summary:

- Sixty-seven percent of those surveyed responded. This is a good result.
- Most of the votes tend to be in the direction of approval or disapproval. We can build something with the votes tend to be in the direction of approval.
- Very encouraging are the almost 300 comments and suggestions, which now need to be evaluated in detail.
- Questions that received very positive scores:
 - o KI-E should drive rejuvenation and diversity
 - o KI-E conventions should offer training workshops
 - o Member Service Center provides good corporate training for district officers
 - o KI-E with Member Service Center to develop training for clubs and members
 - o Kiwanis Academy Platform is the right tool to drive learning and sharing best practices

The recommendations of the Strategic WG are the following:

1. The Strategy Committee will carry out an initial pre-sorting of the comments and recommendations.
2. Together with the Executive Committee of the KI-E and the Director of the Member Service Center, the comments and recommendations will be clustered at a joint strategy day in the first quarter of 2024.
3. The clustering will be used to evaluate common fields of action and the necessary resources and costs.
4. The result is to be presented and approved by the Board at the Luxembourg Convention.
5. Implementation should begin in the 2024/2025 year.

To be followed...



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12. Feedback from the Committees

- 12.1 BMC: see the slides in the general presentation
- 12.2 Training: see the slides in the general presentation

13. Training Governors Elect

This year, KI will not be organizing training for Governors-Elect for budgetary reasons. However, President-Elect Gunnsteinn would like to organize such training for European Governors-Elect, on his own budget and with the Board's approval.

Jan VH presents the program discussed with Gunnsteinn (see slides).

From a budgetary point of view, the organization represents an overall cost of around 20 K€.

Gunnsteinn has applied to KI for a grant of 10 K€ and is hoping for a positive response. The remainder (10 K€) will be charged to its budget.

Decision: the Board agreed to the proposal as described above.

14. Contracts approval

For information, the contract with SOS Children's Villages concerning the social project was finalized by Roland, then signed by President Josy and Treasurer Ralf-Otto. A copy of the contract was sent to Board members prior to the meeting.

Contracts relating to the European Convention of Luxembourg (ECON) are currently being finalized.

15. ECON Luxembourg

Daniel presents the ECON program. He highlights the following points in particular:

- The Host Committee has already met several times and is making good progress with the organization.
- The aim is to organize an affordable convention (rooms at €159/night with breakfast, Friendship Dinner at around €50, comfortable Hotel Alvisse, etc.).
- The gala dinner will take place on a cruise ship. Please be punctual so as not to miss the boat.
- The registration site will be open in February/March
- Don't hesitate to register soon, and encourage members of your districts to take part!

16. Miscellaneous

- 16.1 Tiers system : the amendment previously discussed was introduced by District Belux. District Malaysia has also submitted an amendment on the same subject. One of the two amendments will have to be withdrawn.



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16.2 Successors : Some Governors do not yet have successors. Josy encourages them to solicit candidates.

16.3 Season's greetings : Josy shows the draft message. The Board approves the draft.

At the end of the meeting, Kuan Yong confirmed that he had followed the whole event with great interest. He could see that KI-E has many projects. He confirms his great interest in the BTR program, and reminds us that growth is a priority for the sustainability of our actions.

To close the meeting, Josy reminds us that we are now moving on to the second phase of the BTR program: "Push & Pass", which means that we will all be taking action in the field to implement the entire program. Be inspiring !

